

Dear Parent / Guardian,



Internet Access for Pupils

ICT including the Internet, email and mobile technologies, has become an important part of learning within our school. As part of the school's ICT programme, we offer pupils supervised access to the Internet. We expect all children to be safe and responsible when using any ICT technologies within Long Sutton School, and thus we ask that both they and you read, sign and return the enclosed forms as evidence of your approval and their acceptable of the rules on this matter.

Various projects have proven the educational benefits of Internet access, and we believe that that the benefits to pupils from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. However, it is important that parents/guardians fully support the school with this important issue and understand that they are responsible for setting the standards that their children should follow when using ICT equipment in school. The school therefore supports and respects each family's right to decide whether or not to apply for access.

I enclose a copy of the Rules for Responsible Internet Use that we operate at this school. There are also a number of websites that explain issues further and also cover Internet use at home, <http://www.thinkuknow.co.uk/> is a very good example of this.

Please therefore read and discuss these e-safety rules with your child and return the slip at the bottom of this page. For children in Foundation Stage and KS1, we ask for parents to sign on their child's behalf and children in KS2 are expected to sign as well as their parent / guardian. Further work on e-safety will be carried out within your child in class to reinforce this key message. If you have any concerns or would like further explanation please do not hesitate to contact the school.

Yours Sincerely

Bill Lord
Headteacher

Parent/Guardian Signature

Parent/Guardian,

As a parent or legal guardian of the pupil signing above, I grant permission for my son or daughter to use the Internet. I also understand that although the school will take reasonable steps to ensure that my child is appropriately supervised, according to age and responsibility, I will not hold the school or County Council responsible for inappropriate material that my child may obtain. I understand the school reserves the right to apply monitoring arrangements to any student in relation to network, e-mail and Internet use where misuse is suspected.

Parent/Guardian Signature: _____

Child's Signature (KS2 only): _____

Date: _____



LONG SUTTON COUNTY PRIMARY SCHOOL PUPIL ACCEPTABLE USE AGREEMENT / E-SAFETY RULES

- I will only use ICT in school for school purposes.
- I will tell my teacher if anything on the Internet makes me worried or unhappy.
- I will tell a teacher straight away if I see a website that is not my work.
- I will look after the school ICT equipment and tell a teacher straight away if something is broken or not working properly.
- I will not try to download or install any software on to school computers.
- I will only use the username and password I have been given and I will keep them a secret.
- I will never give out my own details such as my name, phone number or home address.
- I will save only school work on the school network and check with my teacher before printing.
- I will log off or shut down a computer when I have finished using it.
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- I know that my use of ICT can be checked and that my parent / guardian will be contacted if a member of school staff is concerned about my e-safety.